COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft
BOARD OF SUPERVISORS

Tuesday, March 24, 2015 **9:00 AM** **Board Chambers**

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Farrington. County Administrative Officer Matt Perry, County Counsel Anita Grant and Asst. Clerk of the Board Alicia Flores were present, along with the following Supervisors:

Present: 5 - Supervisor Comstock, Supervisor Smith, Supervisor Brown, Supervisor Steele and Chair Farrington

2. Moment of Silence

3. Pledge of Allegiance

Led by Supervisor Brown.

4. Presentation of Animals at the Animal Care and Control Shelter

Animal Care & Control was not present.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no items.

6. Current Construction Projects - Contract Change Orders

There were no Contract Change Orders.

7. Approval of the Consent Agenda

Consent Agenda Items 7.6 and 7.7 were pulled and taken up immediately following approval of Consent Agenda.

7.1 Approve Minutes of the Board of Supervisors meeting held February 3, 2015.

7.2 Approve First Amendment to Agreement between the County of Lake and Breezy Billl Pay & Errands for Janitorial Services commencing 7/1/2014 and shall terminate upon the move of DCSS from 525 N. Main St., Lakeport, CA 95453, or December 31, 2015, whichever occurs first, for an amount not to exceed $24,000.

7.3 Adopt Resolution Amending Resolution No. 2014-112 Establishing Position Allocations for Fiscal Year 2014-2015, Budget Unit No. 4012, Health Services Administration to be Effective February 11, 2015.

Enactment No: Resolution No. 2015-34

7.4 Adopt Resolution Establishing County-Maintained Mileage for 2014 and authorization for the Chair to sign.

Enactment No: Resolution No. 2015-35

7.5 (Sitting as Lake County Sanitation District Board of Directors) - Approve Easement Deed for Sewer Mainline Extension. APN 004-002-23/10375 Elk Mountain Road, Upper Lake.

7.6 Waive 900-hour limit for Sheriff Marine Patrol staff members: Dane Hayward, Dennis Ostini, Lloyd Wells; Sheriff Court Security staff members: James Everhart, Hart Gall, Mike Powers, Duayne Emis; and Sheriff Jail staff members: Terry Norton and June Waller.

At the request of Matt Perry this item was pulled for further clarification regarding PERS retirees.

On motion of Supervisor Comstock, and by vote of the Board, waived 900-hour limit for said Sheriff staff members. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Brown, Steele and Farrington

7.7 Approve late travel claim and waiver of County policy for Correctional Officer Anthony Bracisco in the amount of $1,187.31.

On motion of Supervisor Smith, and by vote of the Board, approved late travel claim. The motion carried by the following vote:

Ayes- Supervisors: 4 - Smith, Brown, Steele and Farrington

Recused- Supervisors: 1 - Comstock

7.8 Approve purchase of a temporary construction easement and fee title on a portion of a certain parcel (APN 008-020-25) as part of bridge replacement projects on Ackley Road, in the amount of $3,100 and authorize the County Administrative Officer to execute the necessary documents .

Enactment No: Resolution No. 2015-36

7.9 Approve purchase of a temporary construction easement and fee title on a portion of a certain parcel (APN 008-020-05) as part of bridge replacement projects on Ackley Road, in the amount of $4,700 and authorize the County Administrative Officer to execute the necessary documents.

Enactment No: Resolution No. 2015-37

7.10 Approve purchase of a temporary construction easement and fee title on a portion of a certain parcel (APN 008-020-50) as part of bridge replacement projects on Ackley Road, in the amount of $4,300 and authorize the County Administrative Officer to execute the necessary documents.

Enactment No: Resolution No. 2015-38

7.11 Approve purchase of a temporary construction easement and fee title on a portion of a certain parcel (APN 007-006-24) as part of the bridge replacement project on Highland Springs Road, in the amount of $8,100 and authorize the County Administrative Officer to execute the necessary documents.

Enactment No: Resolution No. 2015-39

7.12 (Sitting as the Lake County Watershed Protection District) - Adopt Resolution Declaring Surplus Certain Real Property (APN 007-006-24) Valued at Less Than $25,000 and Authorizing its Sale to the County of Lake.

Enactment No: Resolution No. 2015-40

7.13 Adopt Resolution approving an Agreement for the Purchase of Right-of-Way (APN 008-020-23) for the Manning Creek Bridge Project and Authorizing the Chair to Execute the Purchase Agreement on Behalf of the County of Lake.

Enactment No: Resolution No. 2015-41

7.14 Approve budget transfer in BU 2709 from account 38-00 to account 62-71, in the amount of $6,000 for the purchase of an HP LaserJet Enterprise M806 Printer.

On motion of Supervisor Smith, and by vote of the Board, approved Consent Agenda Items 7.1 - 7.14 with the exclusion of 7.6 and 7.7. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Brown, Steele and Farrington

8. Timed Items

8.1 9:05 A.M. - Public Input

Larry Anderson spoke regarding Record Audits and Preston Dickenson introduced himself as Lake County's AT&T Representative.

8.2 9:06 A.M. - Consideration of (a) Request to Waive the Policy for Review and Selection of Professional Consultants and Other Contract Service Providers; and (b) Approval an Agreement with Oscar Larson & Associates for Department of Energy Grant Program Consulting Services and authorize Chair to sign the Agreement.

Water Resources Director Scott De Leon presented the item to the Board.
Chair Farrington asked if anyone present wished to speak and Joan Moss spoke.

This item was carried over to April 7, 2015 so that Oscar Larson & Associates could be present.

8.3 9:15 A.M. - Discussion Surrounding The Sustainable Groundwater Management Act

County Counsel Anita Grant introduced the item to the Board and Water Resources Director Scott De Leon spoke. Tom Smythe addressed questions from Supervisor Brown.

Chair Farrington asked if anyone present wished to speak and the following people spoke: Betsy Cawn, Joan Moss, Mike Dunlap and Norm Benson. No one else present wished to speak and the public input portion of this item was closed.

This item was informational only. No action was requested.

8.4 9:45 A.M. - Lake County Destination Marketing Presentation and Update.

County Administrative Officer Matt Perry introduced Senior Administrative Analyst Jill Ruzicka who gave the presentation.
The Board commended Ms. Ruzicka for her exemplary presentation of Destination Marketing.
Chair Farrington asked if anyone present wished to speak and Melissa Fulton spoke. No one else present wished to speak and the public input portion of this item was closed.

This item was informational only, no action was requested.

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Consideration of Agreement between the County of Lake and PulsePoint Inc. for content marketing services for the Lake County Marketing Program.

Senior Administrative Analyst Jill Ruzicka presented the item to the Board.
Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.

Due to an incomplete agenda title this item is being carried over to April 7, 2015.

9.3 Consideration of Agreement between the County of Lake and Steve Denero for project management and consulting services related to destination marketing.

Senior Administrative Analyst Jill Ruzicka presented the item to the Board.
Chair Farrington asked if anyone present wished to speak and the following people spoke: Melissa Fulton and Nancy Ruzicka. No one else present wished to speak and the public input portion of this item was closed.

Due to an incomplete agenda title this item is being carried over to April 7, 2015.

9.4 Consideration of Staff's recommendation to approve the Authorization to Order Calnet3 services under the Statewide Contract.

Information Technology Director Shane French and Librarian Christopher Veach presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak ane th public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved the Authorization to Order Calnet3 services under the Statewide Contract. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Brown, Steele and Farrington

9.5 Consideration of request for bid approval for the purchase of 5 Utility Police Interceptors from Ukiah Ford and to waive the normal sealed bid process.

Sheriff Martin and Undersheriff Macedo presented the item to the Board and clarified that these vehicles would NOT be undercover, and a correction to the referenced purchasing ordinance needs to be made (i.e. 38.2 rather than 38.3).
Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.

On motion of Supervisor Comstock, and by vote of the Board, waived the formal bid process. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

On motion of Supervisor Comstock, and by vote of the Board, awarded the bid to Ukiah Ford in the amount of $138,116.65 and authorized the Sheriff to issue a purchase order. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

9.6 Consideration of request for bid approval for the purchase of 6 Sedan Police Interceptors from Ukiah Ford and to waive the normal sealed bid process.

Sheriff Martin and Undersheriff Macedo presented the item to the Board and clarified that these vehicles would NOT be undercover, and a correction to the referenced purchasing ordinance needs to be made (i.e. 38.2 rather than 38.3).
Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, waived the formal bid process. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

On motion of Supervisor Smith, and by vote of the Board, awarded the bid to Ukiah Ford in the amount of $143,197.20 and authorized the Sheriff to issue a purchase order. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

9.7 Consideration of (a) request for bid approval for the purchase of 7 Ford Taurus' from Ukiah Ford and to waive the normal sealed bid process; and (b) Resolution to cancel reserves in BU 2216 and appropriate $27,000 for purchase of vehicles.

Sheriff Martin and UnderSheriff Macedo presented the item to the Board.
Chair Farrington asked if anyone present wished to speak and Larry Anderson spoke. No one else present wished to speak and the public input portion of this item was closed.

Supervisor Smith offered Resolution No. 2015-42 and it was passed by roll call vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

On motion of Supervisor Smith, and by vote of the Board, awarded the bid to Ukiah Ford in the amount of $127,007.86 and authorized the Sheriff to issue a purchase order. The motion carried by the following vote:

Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

9.8 Consideration of Resolution to Amend Position Allocation for BU 2602 for the Code Enforcement Program and Consideration of Resolution to Amend the FY 2014/15 Adopted Budget to Appropriate Additional Money for Code Enforcement Positions.

Community Development Director Richard Coel presented the item to the Board.
Chair Farrington asked if anyone from the public wished to speak on this item and the following people spoke: Joan Moss and John Stoddard. No one else present wished to speak and the public input portion of this item was closed.

Supervisor Comstock offered Resolution No. 2015-43 and it was passed by roll call vote:
Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

Supervisor Comstock offered Resolution No. 2015-44 and it was passed by roll call vote:
Ayes- Supervisors: 5 - Comstock, Smith, Steele, Brown and Farrignton

Ayes- Supervisors: 5 - Comstock, Smith, Brown, Steele and Farrington

10. Closed Session

Chair Farrington announced the Board would now go into Closed Session for the reasons stated on the agenda.

County Counsel Anita Grant reported that there was no need for Closed Session today.

10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, M. Perry and C. Shaver; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA

11. Adjournment

There being no further business, the Board of Supervisors adjourned at 11:51 a.m.

MATT PERRY
Clerk of the Board

By: ________________________________
Alicia M. Flores
Assistant Clerk of the Board

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Chair - Lake County Board of Supervisors