

Memorandum

Date: August 19, 2026

To: The Lake County Zoning Administrator

From: Max Stockton, Associate Planner

Subject: 9:00 AM Public Hearing on Categorical Exemption and Minor Use Permit (PL-26-124)
Collectors Permit to allow an addition of 138 square feet to the garage
4733 Hill Road, Lakeport (APN 003-046-69)

Executive Summary:

Action Requested:

The applicant, Thomas Horton, is requesting the lake County Zoning Administrator adopt a proposed Categorical Exemption and approve Minor Use Permit amendment (PL-26-124) collectors permit, located at 4733 Hill Road, Lakeport (APN 003-046-69), with the findings in this Staff Report dated August 19, 2026. Minor Use Permit (MUP 21-15) was issued on August 27, 2021. The applicant is proposing an amendment to the total square footage of structures exceeding residential square footage allowable.

Recommended Action:

Staff recommends the Zoning Administrator:

- A.** Adopt the Categorical Exemption for (PL-26-124); and
- B.** Approve Minor Use Permit (PL-26-124), subject to Conditions of Approval, based on the findings in this staff report dated August 19, 2026.

SAMPLE MOTIONS

Staff recommends the Zoning Administrator:

- A.** The Lake County Zoning Administrator find that the project has no significant impacts and adopt the Categorical Exemption for (PL-26-124) for Thomas Horton on property located at 4733 Hill Road, Lakeport (APN 003-046-69), with the findings in this Staff Report dated August 19, 2026.
- B.** The Lake County Zoning Administrator find that the Minor Use Permit (PL-26-124) for Thomas Horton on property located at 4733 Hill Road, Lakeport (APN 003-046-69), does meet the requirements of the Lake County Zoning Ordinance and that Minor Use Permit be granted based on the findings and subject to conditions include in the Staff Report dated August 19, 2026