

DATE: 4/28/2026

TO: County of Lake

SUBJECT: Medi-Cal County Inmate Program (MCIP) Contract No. 26-60122 for Administrative Services and Participation Agreement Contract No. 26-MCIPLAKE-17 Term July 1, 2026 – June 30, 2029.

Enclosed for signature is the MCIP contract for administrative services along with the participation agreement for term July 1, 2026 – June 30, 2029.

The MCIP contracts must be signed by the Contractor's appropriate designee and returned to the Department of Health Care Services (DHCS) **as soon as possible upon receipt of renewal contract materials**.

The requirements for processing the enclosed amendment include the following:

- Obtain a resolution, approved board minutes, order, motion, or ordinance from your County Board of Supervisors, which **specifically** approves and authorizes execution of this contract.
- The individual authorized by the County must sign (in blue ink) one copy of both Agreements*. Please ensure that the printed name and title are neatly written/typed into the appropriate boxes on the contracts (ensuring all written information is legible).
- Return the following to DHCS: ****Please do not staple any documents.****



- **One** copy of resolution, approved board of minutes, order, motion, or ordinance (or authority documentation if signed by someone other than BOS).
 - **One** original signed of each Agreement. Only an original with a **blue** ink, wet signature will be accepted; signature stamps or seals are **not** an acceptable form of signature.
- * If your County requires a physical copy to be sent back via mail, please send additional **original** copies signed with blue ink. Otherwise, you will receive an electronic copy via email.

➤ Send to:

Regular Mail or Overnight Mail
Department of Health Care Services Contracts Division Attention: Nga Pham 1501 Capitol Avenue, MS 4200 Sacramento, CA 95814

- Please retain a copy of the documents as a temporary record until such time you receive a copy of the executed Agreements.

We appreciate working with you. If you have any questions, please email the IMCU inbox at DHCSIMCU@dhcs.ca.gov.

Sincerely,

Priscilla Molina,

Analyst II

Department of Health Care Services Local Governmental Financing County Based Inmate Services Section Inmate Medi-Cal Claiming Unit

Enclosures:

- MCIP Administrative Services Contract No. 26-60122
- Participation Agreement Contract No. 26-MCIPLAKE-17
- DHCS HIPAA BAA