COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft
BOARD OF SUPERVISORS

Tuesday, September 22, 2015 **9:00 AM** **Board Chambers**

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Farrington. County Administrative Officer Matt Perry, County Counsel Anita Grant, and Asst. Clerk of the Board Alicia Flores were present, along with the following Supervisors:
Present: Supervisor Comstock, Supervisor Smith, Supervisor Steele, Supervisor Brown, and Supervisor Farrington

2. Moment of Silence

The moment of silence was dedicated to Sarah Sumpter.

3. Pledge of Allegiance

Led by Supervisor Jeff Smith.

4. Presentation of Animals at the Animal Care and Control Shelter

Animal Care and Control was not present.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

County Administrative Officer Matt Perry presented one item to be taken up as extra. Mr. Perry stated that both the Proclamation of Emergency Declaration for Drought Conditions and the Proclamation of Emergency Declaration for Wildfire Conditions need to be continued every 30 days and action needs to be taken before the next scheduled Board meeting.

On motion of Supervisor Brown, and by vote of the Board, approved taking this item up as an extra. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

5.1 EXTRA ITEM #1 - Consideration of a) Continuing the Proclamation of Emergency Declaration for Drought Conditions; and, b) Continuing the Proclamation of Emergency Declaration for Wildfire Conditions

a) County Administrative Officer Matt Perry presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, continued the Proclamation of Emergency Declaration for Drought Conditions. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

b) County Administrative Officer Matt Perry presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Steele, and by vote of the Board, continued the Proclamation of Emergency Declaration for Wildfire Conditions. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

6. Current Construction Projects - Contract Change Orders

There were no Contract Change Orders.

7. Approval of the Consent Agenda

7.1 Adopt Proclamation Designating the Month of October, 2015, as Big Read Month in Lake County, CA.

7.2 Adopt Proclamation Designating the Month of October, 2015, as Domestic Violence Awareness Month in Lake County, CA.

7.3 Approve Agreement between the County of Lake and Court Appointed Special Advocates (CASA) of Mendocino and Lake Counties, for FY 2015/16 support of services provided to Lake County residents, in the amount of $5,000, and authorize the Chair to sign.

7.4 Adopt Resolution Approving an Amendment to the County of Lake Flexible Benefits Plan Document, increasing the maximum Flexible Spending Account (FSA) annual contribution limit by $50 and authorizing a limited purpose FSA.

Enactment No: Resolution No. 2015-129

7.5 Approve Memorandum of Understanding between the County of Lake and the Upper Lake Union High School District for the period of July 1, 2015 through June 30, 2016. Upper Lake Union High School will pay Lake County $51,500 per Fiscal Year.

7.6 Approval of Amendment One to the Agreement with Nacht & Lewis for Architectural/Engineering Services for the Hill Road Correctional Facility Expansion Project, an increase of $13,148 for a contract maximum of $2,037,455 and Authorization for the Chair to sign.

7.7 Approval of an advanced step hiring for Sheriff's applicant Cassandra Kennedy, at step 4, Communications Operator I.

7.8 Approve Lease Agreement between County of Lake and Albert Moretti and Theresa Moretti for Premises Located at 525 N. Main Street, Lakeport, CA for the Period from August 1, 2015 Ending February 14, 2016 for the Monthly Amount of Eight Thousand One Hundred Twenty Two Dollars ($8122); and Authorize the Chair to Sign.

On motion of Supervisor Smith, and by vote of the Board, approved Consent Agenda items 7.1 through 7.8. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

8. Timed Items

8.1 9:05 A.M. - Public Input

Public Input: Robert Riggs, Julie Adams, Ajad Nahmud, Larry Anderson, Dean Gotham, and Ken Gonzalez.

8.2 9:10 A.M. - Presentation of (a) Proclamation Designating the Month of October, 2015, as Big Read Month in Lake County, CA; (b) Proclamation Designating the Month of October, 2015, as Domestic Violence Awareness Month in Lake County, CA.

(a) Supervisor Steele read the proclamation into the record and presented it to County Librarian Christopher Veach, who spoke.

(b) Supervisor Comstock read the proclamation into the record and presented it to a representative from Lake Family Resource Center, who spoke. Staff was also present from the following departments: Victim Witness, District Attorney, and Sheriff's Office.

8.3 9:15 A.M. - Consideration of Proclamation in Support of LakeCountyFilm.com

Chair Farrington introduced the item to the Board and Taira St. John presented the item.

Chair Farrington asked if anyone present wished to speak and Joan Moss spoke. No one else present wished to speak and the public input portion of the item was closed.

There was Board direction to revise the proclamation to read in Support of Media Production Efforts in Lake County and place on the October 6, 2015 agenda for consideration.

8.4 9:30 A.M. - (a) Update of departmental activities, work volume and project priorities; and (b) Request for Board direction regarding code enforcement cost recovery options

This item was continued and will be brought back to the Board at a later date.

8.5 10:00 A.M. - FY 2014/15 Annual Report from Court Appointed Special Advocates (CASA) of Mendocino and Lake Counties' Executive Director, Sheryn Hildebrand.

CASA of Mendocino and Lake Counties' Executive Director Sheryn Hildebrand presented the item to the Board, and introduced volunteers Tom Jordan and Tina Scott.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

This item was informational only. No action was required of the Board.

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Consideration of the Following Appointments:
Fish and Wildlife Advisory Committee

Chair Farrington presented the item to the Board and asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Smith, and by vote of the Board, appointed Randall Williams and Richard Hinchcliff to the Fish and Wildlife Advisory Board. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.3 Consideration of Resolution Authorizing the Sale of Certain County Owned Properties Located on Mt. Konocti

Public Services Director Caroline Chavez presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Brown offered the Resolution and it was passed by roll call vote (5 ayes).

Enactment No: Resolution No. 2015-130

9.4 Consideration of Agreement between the County of Lake and Community Development Services to prepare a grant application for a Community Development Block Grant Over the Counter Application

County Administrative Officer Matt Perry presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Smith, and by vote of the Board, waived the competitive selection process as it is not in the public interest to issue a request for proposals. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

On motion of Supervisor Smith, and by vote of the Board, approved agreement between the County of Lake and Community Development Services to prepare a grant application for a Community Development Block Grant Over the Counter Application and authorized the Chair to sign. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.5 Consideration of response to FY 2014-15 Grand Jury report.

County Administrative Officer Matt Perry presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, approved the response to FY 2014-15 Grand Jury report and authorized the Chair to sign. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.6 Consideration of Resolution amending Resolution no. 2015-119 to amend the FY 2015-16 Adopted Budget by adjusting fund balance carry over and to establish Budget Unit 1920 in Fund 110 and estimate revenues and appropriate money in said fund.

County Administrative Officer Matt Perry presented the item to the Board.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Brown offered the Resolution and it was passed by roll call vote (5 ayes).

Enactment No: Resolution No. 2015-131

9.7 Consideration of Amendment Number Four to the Memorandum of Understanding By and Between the County of Lake and the Lake County Employees' Association, Units 3, 4 and 5 for the period from July 1, 2014 through December 31, 2016.

Deputy County Counsel Shanda Harry presented the item to the Board. Deputy Human Resources Director Sarah Jansen was also present.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, approved Amendment Number Four to the Memorandum of Understanding By and Between the County of Lake and the Lake County Employees' Association, Units 3, 4 and 5 for the period from July 1, 2014 through December 31, 2016 and authorized the Chair to sign. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.8 Consideration of Resolution to Adopt Memorandum of Understanding by and between the Lake County Deputy District Attorney's Association, and the County of Lake for the term of July 1, 2015 - December 31, 2015.

Deputy County Counsel Shanda Harry presented the item to the Board. Deputy Human Resources Director Sarah Jansen was also present. Ms. Harry let the Board know that the passage of the Resolution should be contingent upon approval of the salary schedule by the Auditor-Controller and Human Resources Director.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote (5 ayes).

Enactment No: Resolution No. 2015-132

9.9 Consideration of Resolution Establishing Salaries and Benefits for Employees Assigned to Confidential Unit "A" for the Period from July 1, 2015, Through December 31, 2016.

County Administrative Officer Matt Perry presented the item to the Board. Deputy County Counsel Shanda Harry and Deputy Human Resources Director Sarah Jansen were also present.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote (5 ayes).

Enactment No: Resolution No. 2015-133

9.10 Consideration of Resolution Establishing Salaries and Benefits for Employees Assigned to Confidential Unit "B" for the Period from July 1, 2015, Through December 31, 2016.

County Administrative Officer Matt Perry presented the item to the Board. Deputy County Counsel Shanda Harry and Deputy Human Resources Director Sarah Jansen were also present.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote (5 ayes).

Enactment No: Resolution No. 2015-134

9.11 Consideration of Resolution Establishing Salaries and Benefits for Employees Assigned to the Management Unit for the period from July 1, 2015 Through December 31, 2016.

County Administrative Officer Matt Perry presented the item to the Board. Deputy County Counsel Shanda Harry and Deputy Human Resources Director Sarah Jansen were also present.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote (4 ayes, Supervisor Brown ABSENT).

Enactment No: Resolution No. 2015-135

9.12 Consideration of Agreement Between the County of Lake and County of Mendocino to Provide Housing and Associated Services for Juvenile Wards.

Chief Probation Officer Rob Howe presented the item to the Board. County Administrative Officer Matt Perry outlined the negotiated contract.

Chair Farrington asked if anyone present wished to speak and the following people spoke: Joan Moss, Dean Gotham and a representative from the Juvenile Justice Commission. No one else present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved Agreement Between the County of Lake and County of Mendocino to Provide Housing and Associated Services for Juvenile Wards and authorized the Chair to sign. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.13 Consideration of Revisions to Previously Approved Paid Emergency Leave during the Valley Fire.

County Administrative Officer Matt Perry presented the item to the Board. Mr. Perry noted a slight change in the 2nd paragraph, the word consecutive is to be removed, meaning that an employee does not need to take consecutive days off to receive paid leave.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, approved Revisions to Previously Approved Paid Emergency Leave during the Valley Fire. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

9.14 Consideration of Continuing the Proclamation of a Local Health Emergency by the Lake County Health Officer.

Public Health Officer Dr. Karen Tait presented the item to the Board. County Counsel Anita Grant pointed out which paragraphs were amended.

Chair Farrington asked if anyone present wished to speak. No one present wished to speak and the public input portion of the item was closed.

On motion of Supervisor Brown, and by vote of the Board, continued the Proclamation of a Local Health Emergency by the Lake County Health Officer. The motion carried by the following vote:
Ayes: Supervisors Comstock, Smith, Steele, Brown, and Farrington

10. Closed Session

County Counsel Anita Grant informed the Board that there would be no Closed Session.

10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, M. Perry, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA

11. Adjournment

There being no further business, the Board adjourned at 11:28 a.m.

MATT PERRY
Clerk of the Board

By: __________________________
Alicia M. Flores
Assistant Clerk of the Board

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Chair - Lake County Board of Supervisors