



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, October 4, 2016

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Brown. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: 4 - Supervisor Steele, Supervisor Farrington, Vice Chair Smith and Chair Brown

Absent: 1 - Supervisor Comstock

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Led by 4-H member Erica Illg.

4. Presentation of Animals Available for Adoption at the Animal Care and Control Shelter

Animal Care and Control was not present.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no extra items to consider.

6. Current Construction Projects - Contract Change Orders

There were no Contract Change Orders to consider.

7. Approval of the Consent Agenda

- 7.1 Approve Agreement between the County of Lake and Court Appointed Special Advocates (CASA) of Mendocino and Lake Counties, for FY 2016-17 support of services provided to Lake County residents, in the amount of \$5,000, and authorize the Chair to sign.
- 7.2 Adopt Proclamation Designating the Week of October 2-8, 2016 as National 4-H Week in Lake County, CA.

7.3 Adopt Proclamation Designating the Month of October 2016 as Domestic Violence Awareness Month in Lake County, CA.

7.4 Adopt Resolution for an Order Approving Final Parcel Map and the Signing of the Final Parcel Map (Dooley PM 14-03)

Enactment No: 2016-157

7.5 Approve the Consent to Common Use Agreement between the County of Lake and PG&E for the Mathews Road at Manning Creek Bridge Replacement Project; Federal Aid Project No. BRLO-5914 (072), and authorize the Public Works Director to sign.

7.6 Approve the Joint Use Agreement between the County of Lake and PG&E for the Mathews Road at Manning Creek Bridge Replacement Project; Federal Aid Project No. BRLO-5914 (072), and authorize the Public Works Director to sign.

7.7 Authorize distribution of excess proceeds in the amount of \$4,231.79 from Tax Defaulted Land Sale #152A held on May 12, 2012 (per R&T Code Section 4675)

7.8 (a) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2016-17 MPTS property tax system maintenance and Online Business Property Filing Licensing/Support, in the amount of \$178,800.96, and authorize the Chair to sign; and (b) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc., for FY 2016-17 online tax bills and e-payment processing services, in the amount of \$4,234.15, and authorize the Chair to sign.

On motion of Supervisor Smith, and by vote of the Board, approved Consent Agenda items 7.1 through 7.8. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

8. Timed Items

8.1 9:05 A.M. - Public Input

Paul Kolb spoke.

- 8.2** 9:10 A.M. - (a) Presentation of Proclamation Designating the Week of October 2-8, 2016 as National 4-H Week in Lake County, CA.; and (b) Presentation of Proclamation Designating the Month of October 2016 as Domestic Violence Awareness Month in Lake County, CA.

(a) Supervisor Brown read the proclamation into the record and presented it to the attending Lake County 4-H members. Erica Illg accepted the proclamation on behalf of the Lake County 4-H and spoke.

(b) Supervisor Steele read the proclamation into the record and presented it to the staff of Victim Witness and Lake Family Resource Center. Jennifer Dodd, Director of Lake Family Resource Center and Crystal Martin, advocate from Victim Witness accepted the proclamation and spoke. There were many staff present.

The Ceremonial Items were read into the record and presented

- 8.3** 9:15 A.M. - Consideration of Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer

Lake County Health Officer Dr. Karen Tait presented the item to the Board. Environmental Health Director Ray Ruminski was also present and spoke. Mr. Ruminski reported that debris removal sign ups with Cal Recycle for the Clayton Fire will start October 14, 2016. Lower Lake has an office set up to accept the applications for this service.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved the Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

- 8.4** 9:20 A.M. - Consideration of Resolution for Acceptance of \$25,000 from LARCA for the purchase of Nomex Fire Gear for Deputy Sheriff's

Sheriff Brian Martin presented the item to the Board. LARCA (Lake Area Rotary Club Association) was formed from the needs of the Valley Fire. This group seeks organizations that have been impacted due to disaster. Russ Cramer and Dirk Sloan from LARCA were present and reported that their organization has raised \$853,000 to date. 100% of funds collected go to the disaster recovery. Mr. Cramer presented a check for \$25,000 to Sheriff Martin for the purchase of NOMEX fire gear.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

Enactment No: 2016-158

8.5 9:30 A.M. - FY 2015/16 Annual Report from Court Appointed Special Advocates (CASA) of Mendocino and Lake Counties' Executive Director, Sheryn Hildebrand.

CASA Director Sheryn Hildebrand presented the item to the Board and gave a PowerPoint presentation.

Chair Brown asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.

Informational presentation only.

8.6 9:45 A.M. - AT&T Presentation on Connect America Fund II (CAFII)

AT&T Regional Vice President of External Affairs Tim Ray and External Affairs Representative Preston Dickinson presented the item to the Board and gave a PowerPoint presentation.

Chair Brown asked if anyone present wished to speak and the following person spoke: Doug Scott. No one else wished to speak and the public input portion of this item was closed.

Informational presentation only.

8.7 11:00 A.M. ASSESSMENT APPEAL HEARING: (Sitting as the Lake County Local Board of Equalization)

AutoZone Development Corp. - Application No. 20-2014 - 15125 Lakeshore Drive, Clearlake, CA, Store #4176 (APN 040-330-530)

Assessor Richard Ford and Deputy Assessor Debbie Olson presented the item to the Board. The Board confirmed timely notification of the hearing.

Chair Brown asked if there anyone present representing the AutoZone Development Corporation. No one was present for the hearing.

On motion of Chair Brown, and by vote of the Board, denied the appeal without prejudice. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Consideration of Revisions to Exhibit "A" of the Uniform and Clothing Purchase Policy

County Administrative Officer Carol Huchingson asked that this item be continued to the October 18, 2016 meeting.

Continued to October 18, 2016

**9.3 Consideration of the Following Appointments:
Lower Lake Cemetery District Board of Trustees**

Supervisor Steele presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Steele, and by vote of the Board, appointed Karen M. Graf to the Lower Lake Cemetery District Board of Trustees. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

9.4 Consideration of Continuing the Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires.

Sheriff Brian Martin presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved continuing the Proclamation of a Declaration of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

9.5 Consideration of Continuing the Proclamation of Declaration of a Local Emergency due to Clayton Fire

Sheriff Brian Martin presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved continuing the Proclamation of Declaration of a Local Emergency due to Clayton Fire. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

- 9.6** Consideration of Approval of Five year Lease between Lower Lake JBRE, LLC and County of Lake for the annual amount of One Hundred Twenty-Four Thousand Six Hundred and Fifty-One dollars and Twenty cents (\$124,651.20) with a 2 percent increase each subsequent year during the term of the lease which terminates on June 30, 2021; and authorize the Chair to Sign.

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed

On motion of Supervisor Smith, and by vote of the Board, approved the Five year Lease between Lower Lake JBRE, LLC and County of Lake for the annual amount of \$124,651.20 with a 2 percent increase each subsequent year during the term of the lease which terminates on June 30, 2021; and authorize the Chair to Sign. The motion carried by the following vote:

Ayes- Supervisors: 4 - Steele, Farrington, Smith and Brown

Absent- Supervisors: 1 - Comstock

- 9.7** (Sitting as the Lake County Watershed Protection District Board of Directors) - (Continued from September 20, 2016) - Consideration of Waiving the requirement in the Property Management Guidelines for formal appraisals to be conducted prior to issuance of an RFP for lease of land for agricultural purposes within the Project Area; and Approve the RFP submitted herewith and direct staff to solicit proposals by distributing the RFP in accordance with the Property Management Guidelines for Lease of Property in the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project Area

Water Resources Director Scott DeLeon presented the item to the Board. This item was brought back to the Board to discuss future public access to the property. Mr. DeLeon's recommendation is to waive the requirement for appraisals and for direction to staff regarding the request for proposal (RFP) and the public access to some of the properties.

Chair Brown asked if anyone present wished to speak and the following people spoke: Chuck Lamb, Tom Nixon, Holly Harris, Joan Moss and Lars Ewing. No one else wished to speak and the public input portion of this item was closed.

On motion of Director Steele, and by vote of the Board, (a) Approved waiving the requirement in the Property Management Guidelines for formal appraisals to be conducted prior to issuance of a Request for Proposal (RFP) for lease of land for agricultural purposes within the Project Area; and (b) Approved as Amended the RFP submitted with the modification to allow public use access where reasonable; and (c) Directed staff to solicit proposals by distributing the RFP in accordance with the Property Management Guidelines for Lease of Property in the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project Area. The motion carried by the following vote:

Ayes: Directors Smith, Steele, Farrington and Brown

Absent: Director Comstock

10. Closed Session

Chair Brown announced that the Board would now go into Closed Session for the reasons stated on the agenda.

10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, C. Huchingson, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA

10.2 Public Employee Appointment pursuant to Gov. Code Section 54957(b)(1): Interviews and Appointment of Health Services Director

10.3 Public Employee Appointment pursuant to Gov. Code Section 54957(b)(1): Interviews and Appointment of Behavioral Health Director

10.4 Public Employee Evaluations
Title: Public Services Director

10.5 Conference with Legal Counsel: Existing litigation pursuant to Gov. Code sec. 54956.9(d)(1): Loberg v. County of Lake, et al.

10.6 Conference with Legal Counsel: Existing litigation pursuant to Gov. Code sec. 54956.9(d)(1): Lakeside Heights HOA, et al. v. County of Lake, et al.

The Board reconvened into Regular Session at 1:40 p.m. having taken no action.

11. Adjournment

There being no further business, the Board of Supervisors adjourned at 1:40 p.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors