



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, April 5, 2016

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Brown. County Administrative Officer Carol Huchingson, County Counsel Anita Grant and Asst. Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: 5 - Supervisor Steele, Supervisor Farrington, Vice Chair Smith, Chair Brown and Supervisor Comstock

2. Moment of Silence

3. Pledge of Allegiance

Led by County Supervisor Smith

4. Presentation of Animals at the Animal Care and Control Shelter

Animal Care and Control Officer Jennifer Alvarez presented one canine currently available for adoption.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no items to consider.

6. Current Construction Projects - Contract Change Orders

There were no Contract Change Orders.

7. Approval of the Consent Agenda

Consent Agenda Item 7.1 was pulled and will be carried over to the next meeting.

7.1 Approve Minutes of the Board of Supervisors meeting held March 22, 2016.

Carried over to the April 19, 2016 meeting.

7.2 Adopt Proclamation designating the week of April 10-16, 2016 as National Crime Victims' Rights Week in Lake County.

7.3 Adopt Proclamation designating the week of April 4-10, 2016 as Public Health Awareness Week in Lake County.

- 7.4 Adopt Proclamation designating the month of April 2016 as Alcohol Awareness Month in Lake County.
- 7.5 Adopt Proclamation designating the month of April 2016 as Child Abuse Prevention Month in Lake County.
- 7.6 Approve advanced step hiring of Jason Cox as District Attorney Investigator II, Step 5 due to his extraordinary qualifications.
- 7.7 Approve Plans and Specifications for the Konocti Road Safe Routes to School Project, Bid No. 15-10 and authorize the Public Works Director/Assistant Purchasing Agent to advertise for bids.
- 7.8 Adopt Resolution Approving Right of Way Certification for Mathews Road/Manning Creek - Bridge Replacement Project - State Agreement No. BRLO-5914 (072).

Enactment No: 2016-57

- 7.9 Approve Plans and Specifications for the Foard Road at Anderson Creek Bridge Replacement Project; Bid No. 16-03; Federal Aid Project No. BRLO-5914(068) and authorize the Public Works Director/Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans.
- 7.10 Approve Plans and Specifications for the Dry Creek Road at Dry Creek Bridge Replacement Project; Bid No. 16-04, Federal Aid Project No. BRLO-5914(080) and authorize the Public Works Director/Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans.
- 7.11 Approve Utility Agreement between the County of Lake and Pacific Gas and Electric (PG&E) for the Mathews Road at Manning Creek Bridge Replacement Project; Federal Aid Project No. BRLO-5914(072), and authorize Public Works Director to sign.
- 7.12 Approve Agreement between the County of Lake and AVS Engineers for Security Electronics Systems Upgrade Design Services for the Hill Road Correctional Facility Expansion, in the amount of \$98,670 and authorize the Chair to sign.
- 7.13 Approve Plans and Specifications for the Mathews Road at Manning Creek Bridge Replacement Project; Bid No. 16-02, Federal Aid Project No. BRLO-5914(072) and authorize the Public Works Director/Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans.
- 7.14 Approve Lease Agreement between the County of Lake and the Lake County Fire Protection District for the use of Office Space in Lower Lake for a Sheriff's Sub-Station

- 7.15** Authorize Destruction of Closed Civil Records 1/1/13 - 12/31/13, Payroll timesheets thru FY2008/09, various Expenditures thru FY 2007/08 and various Jail records documents pursuant to Gov. Code Sec. 26202 and 26205.
- 7.16** Approve Purchase of a SuperBat Electronic Listening Device in the amount of \$7600 from the Sheriff's Asset Forfeiture Budget 2214 and authorize the corresponding budget transfer.
- 7.17** Approve Contract Between the Lake County Department of Social Services and the Lake County Office of Education for Probation Family PRO Services, V-2 in the amount of \$36,000 terminating on June 30, 2016
- 7.18** Approve Reporting Service Subscription Agreement for Internet Access to SafeMeasures® for the amount of \$21,800 terminating September 2017 and authorize the Chair to sign.
- 7.19** Adopt Resolution Declaring Intent to Sell Surplus Real Property - APN 034-315-17-00 (5795 Grove Street, Lucerne, Ca) owned by the County of Lake.
Enactment No: 2016-58
- 7.20** Adopt Resolution Declaring Intent to Sell Surplus Real Property - APN 034-122-34-00 (6322 7th Avenue, Lucerne, Ca) owned by the County of Lake.
Enactment No: 2016-59
- 7.21** Approve Agreement with the County of Lake and Northcoast Opportunities for Valley Fire Survivor Interim Housing Assistance, in the amount of \$213,287 and authorize the Chair to sign.
- 7.22** Authorize the Special Districts Administrator to sign the Advertisement for Bids for the Spring Valley Water Distribution System Upgrades.

On Motion of Supervisor Comstock and by vote of the Board, approved Consent Agenda Items 7.2 through 7.22. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

8. Timed Items

8.1 9:05 A.M. - Public Input

The following people spoke: Kevin Waysik, Inez Wankus, Phil Murphy, Dave Lawrey, Richard Burns and Amanda James.

- 8.2** 9:10 A.M. - (a) Presentation of Proclamation Designating the Week of April 10-16, 2016 as National Crime Victims' Rights Week in Lake County, CA; (b) Presentation of Proclamation Designating the Month of April 2016 as Child Abuse Prevention Month in Lake County, CA; (c) Presentation of Proclamation Designating the Week of April 4-10, 2016 as Public Health Awareness Week in Lake County, CA; (d) Presentation of Proclamation Designating the Month of April 2016 as Alcohol Awareness Month in Lake County, CA.

(a) Supervisor Farrington read the proclamation into the record and presented it to the staff of Victim Witness.

(b) Supervisor Farrington read the proclamation into the record and presented it to the staff of Social Services. Other affiliated organizations were also present for the ceremony. Many in attendance spoke.

(c) Supervisor Comstock read the proclamation into the record and presented it to the staff of Health Services. Dr. Karen Tait spoke.

(d) Supervisor Steele read the proclamation into the record and presented it to the staff of Behavioral Health/ AODS. Prevention Specialist Lauren Milano spoke.

- 8.3** 9:15 A.M. - Consideration of Continuing the Proclamation of a Local Health Emergency by the Lake County Health Officer.

Lake County Health Officer, Dr. Karen Tait presented the item to the Board, recommending the continuation of the local health emergency.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, continued the Proclamation of a Local Health Emergency by the Lake County Health Officer. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

- 8.4** 9:30 A.M. - Lake County Economic Profile Report

County Administrative Officer Carol Huchingson introduced the item to the Board. Labor Market and Work Force Development Specialist Jim Cassio from the Napa-Lake Work Force Board spoke. Sonoma County Economic Board member Brian Marlin gave a presentation of the Lake County Economic Profile report.

Chair Brown asked if anyone present wished to speak and Phil Murphy spoke. No one else wished to speak and the public input portion of this item was closed.

- 8.5** 10:00 A.M. - Consideration of Adoption of Resolution Approving the Lake County Comprehensive Economic Development Strategy (CEDS) for Submittal to the U.S. Department of Commerce- Economic Development Administration.

Community Development Services President Jeff Lucas presented the item to the Board. Some of the information was not available for Board review prior to the meeting so it was decided to carry this item over to the next meeting on April 19, 2016.

Carried over to the April 19, 2016 meeting.

8.6 10:30 A.M. - Presentation of Polling Results for Transportation Funding Measure

Public Works Assistant Director Lars Ewing introduced the item to the Board. Miranda Everitt representing FM3 gave a power point presentation with results of a survey given to Lake County residents regarding a measure that may appear on a future local ballot. The subject was Lake County Road Repair, Safety and Improvement Measure.

Chair Brown asked if anyone present wished to speak and Phil Murphy spoke. No one else wished to speak and the public input portion of this item was closed.

8.7 10:45 A.M. - Staff Report Regarding Hobergs Resort Debris Cleanup

Chair Brown presented the item to the Board. The County has received information from the State regarding the environmental testing that has been completed at Hoberg's Resort. This information will be given to the contractors for an estimate on proposed work. The District Attorney, DA Investigator and Supervisor Brown met with Hoberg Manager Dan Nelson to obtain information for the clean up. An effort is being made at this time to get the logs hauled off of the property. County Counsel Anita Grant is working on the abatement process. More information will be forthcoming at the next Board meeting on April 19, 2016.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

9. Non-Timed Items**9.1 Supervisors' weekly calendar, travel and reports**

9.2 Recovery Update from Staff, Assisting Agencies and/or Community Groups, Consequent to 2015 Wildland Fires

Auditor-Controller Cathy Saderlund provided a fiscal presentation to the Board. This fiscal impact report, dated April 1, 2016, was all encompassing of Rocky, Jerusalem and Valley Fires. The information covered fire expenses and the percentage of funding that Lake County hopes to receive from each Governmental agency, and/or funds which have been applied for.

Environmental Health Director Ray Ruminski reported on the private property debris removal. The CalRecycle team has demobilized due to weather conditions and will return next month to complete the twelve remaining lots.

Public Works Director Scott DeLeon reported on the tree removal process in the burn area stating Ash-Brit has been held up but work will resume next week with private property tree removal. The Road Department is repairing pot holes and working on bridge repair.

Interim Community Development Director Scott DeLeon addressed the need to improve the efficiency of site plans and is currently working with Public Health and CalFire on this subject. Community Development is in the process of updating thier software program. At this time there are applications for 60 permits in the burn scar. The department is working on a checklist for those rebuilding to help expedite the process. The Middletown Permit Center was closed due to staffing and technology issues. The hours in Community Development Department will now be 8:00 a.m. - 3:30 p.m. daily Monday through Friday.

Ms. Huchingson announced the Valley Fire Task Force meeting will be held today, April 5, 2016 at 6:00 p.m. in the Community Room at the Middletown Senior Center.

Chair Brown asked if anyone present wished to speak and the following people spoke: Greg Scott, Joan Moss. No one else wished to speak and the public input portion of the item was closed.

9.3 Consideration of appointment to the Lower Lake Waterworks District One Board of Directors

Chair Brown presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Comstock, and by vote of the Board, appointed Cynthia LeBrun to the Lower Lake Waterworks District One Board of Directors. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

- 9.4** (Second Reading) Consideration of Increasing and Establishing Certain Fees in the (a) Assessor-Recorder office; (b) Clerk of the Board office; (c) Community Development Department; and (d) Library Department.

Chair Brown presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one present wished to speak and the public input portion of this item was closed.

(a) Supervisor Comstock offered Ordinance #3038 and it was called by roll call vote:

Ayes: Supervisor Comstock, Smith, Steele, Farrington and Brown

(b) Supervisor Comstock offered Ordinance #3039 and it was called by roll call vote:

Ayes: Supervisor Comstock, Smith, Steele, Farrington and Brown

(c) Supervisor Comstock offered Ordinance #3040 and it was called by roll call vote:

Ayes: Supervisor Comstock, Smith, Steele, Farrington and Brown

(d) Supervisor Comstock offered Ordinance #3041 and it was called by roll call vote:

Ayes: Supervisor Comstock, Smith, Steele, Farrington and Brown

Ordinance No's. 3038, 3039, 3040, 3041

- 9.5** Consideration of Resolution of Intention to Approve the Use of a Portion of Trailside Park for a Dormitory for Hope Crisis Response Network Volunteers

County Counsel Anita Grant presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

Supervisor Comstock offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

Enactment No: 2016-60

- 9.6** Consideration of Letter of Support for SB 1188 (McGuire) supporting State PILT payments

Deputy County Administrative Officer Jill Ruzika presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

On motion of Supervisor Steele, and by vote of the Board, approved the Letter of Support for SB 1188 (McGuire) supporting State PILT payments. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

9.7 Consideration of Letter of Endorsement for the Medi-Cal Funding and Accountability Act

Deputy County Administrative Officer Jill Ruzika presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

On motion of Supervisor Steele, and by vote of the Board, approved the Letter of Endorsement for the Medi-Cal Funding and Accountability Act.. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

9.8 Consideration of Resolution Amending Resolution No. 2015-119 to Amend the FY 2015-16 Adopted Budget to Transfer General Fund Contingency Monies to the Building and Safety Fund and Amend Resolution No. 2015-120 to Amend the Position Allocation for Budget Unit 2602

Deputy County Administrative Officer Josh Jones introduced the item to the Board. Interim Community Development Director Scott DeLeon presented the item to the Board. County Administrative Officer Carol Huchingson also spoke.

Chair Brown asked if anyone present wished to speak and the following people spoke: Greg Scott. No one else wished to speak and the public input portion of this item was closed.

Supervisor Comstock offered the Resolution and it was passed by roll call vote:

Ayes: Supervisor Comstock, Smith, Steel and Brown

No: Supervisor Farrington

Enactment No: 2016-61

9.9 Consideration of Second Amendment to an Agreement between the County of Lake and California Association of Environmental Health Administrators for Professional Debris Cleanup Services Due to Wildland Fires Increasing the Total by \$70,000, Not to Exceed \$140,360 Total and Authorizing the Health Services Director to Sign.

Environmental Health Director Ray Ruminski presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

On motion of Supervisor Comstock, and by vote of the Board, approved the Second Amendment to the Agreement between the County of Lake and California Association of Environmental Health Administrators for Professional Debris Cleanup Services due to Wildland Fires, increasing the total by \$70,000, not to exceed \$140,360. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

- 9.10** Consideration of (a) Approval of Plans and Specifications for the Kelseyville Community Skatepark; (b) Awarding Bid for Construction Contract to California Landscape and Design for Kelseyville Community Skatepark, in the amount of \$273,945.75; (c) Approval of Deductive Change Order No. 1, in the amount of \$8,051.75; and (d) Authorization for the Interim Public Services Director to issue a Notice to Proceed Upon Satisfactory Review and Approval of the Plans by the Community Development Department

Interim Chief Deputy County Administrative Officer Jeff Rein presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of the item was closed.

Chair Brown passed the gavel over to Vice-Chair Smith for the following vote:

(a) On motion of Supervisor Brown, and by vote of the Board, approved the Plans and Specifications for the Kelseyville Community Skate Park. The motion carried by the following vote:

Ayes-Supervisors:5 - Comstock, Smith, Steele, Farrington and Brown

(b) On motion of Supervisor Brown, and by vote of the Board, approved the Award for Bid for Construction Contract to California Landscape and Design for Kelseyville Community Skatepark, in the amount of \$273,945.75. The motion carried by the following vote:

Ayes-Supervisors:5 - Comstock, Smith, Steele, Farrington and Brown

(c) On motion of Supervisor Brown, and by vote of the Board, approved Deductive Change Order No. 1, in the amount of \$8,051.75. The motion carried by the following vote:

Ayes-Supervisors:5 - Comstock, Smith, Steele, Farrington and Brown

(d) On motion of Supervisor Brown, and by vote of the Board, authorized the Interim Public Services Director to issue a Notice to Proceed Upon Satisfactory Review and Approval of Plans by the Community Development Department. The motion carried by the following vote:

Ayes-Supervisors:5 - Comstock, Smith, Steele, Farrington and Brown

- 9.11** Consideration of Deferral of Enforcement of Zoning Ordinance Section 21-68.4(a)8 to allow the Temporary Placement of Shipping Containers during Construction Activities

Public Works Director Scott DeLeon presented the item to the Board.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Comstock, and by vote of the Board, approved the Deferral of Enforcement of Zoning Ordinance Section 21-68.4(a)8 to allow the Temporary Placement of Shipping Containers during Construction Activities. The motion carried by the following vote:

Ayes- Supervisors: 4 - Farrington, Smith, Brown and Comstock

Nayes- Supervisors: 1 - Steele

9.12 Consideration of Amendment Two to Agreement between the County of Lake and Tetra Tech, Inc., for Valley Fire Arboricultural and Hazardous Tree Removal Monitoring Services

Public Works Director Scott DeLeon introduced the item to the Board. Public Works Assistant Director Lars Ewing presented the item to the Board. Auditor-Controller Cathy Saderlund was present and spoke.

Chair Brown asked if anyone present wished to speak and Joan Moss spoke. No one else wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved Amendment Two to Agreement between the County of Lake and Tetra Tech, Inc, for Valley Fire Arboricultural and Hazardous Tree Removal Monitoring Services. The motion carried by the following vote:

Ayes- Supervisors: 5 - Steele, Farrington, Smith, Brown and Comstock

9.13 (Sitting as the Lake County Housing Commission, Board of Directors) - Consideration of approval of Letter to the United States Department of Housing and Urban Development (HUD) Requesting a Dialogue Be Opened Between the County of Lake and HUD to Discuss the Availability of Additional Section 8 Vouchers

Resident Advisory Board Chair Deborah Figueroa joined the Board. Interim Director of Social Services Kathy Maes presented the item to the Board. Housing Manager Edgar Perez and Housing Program Coordinator Jill Wicks were also present.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Director Steele, and by vote of the Board, approved the Letter to the United States Department of Housing and Urban Development (HUD) Requesting a Dialogue be Opened between the County of Lake and HUD to Discuss the Availability of Additional Section 8 Vouchers. The motion carried by the follow vote:

Ayes - Directors: 6 - Figueroa, Comstock, Smith, Steele, Farrington and Brown

9.14 (Sitting as the Lake County Housing Commission, Board of Directors) - Consideration to Approve Section 8 Administrative Plan Update of March 15, 2016.

Resident Advisory Board Chair Deborah Figueroa joined the Board. Interim Director of Social Services Kathy Maes presented the item to the Board. Housing Manager Edgar Perez and Housing Program Coordinator Jill Wicks were also present.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Chair Figueroa, and by vote of the Board, approved the Letter to the United States Department of Housing and Urban Development (HUD) Requesting a Dialogue be Opened between the County of Lake and HUD to Discuss the Availability of Additional Section 8 Vouchers. The motion carried by the follow vote:

Ayes - Directors: 6 - Figueroa, Comstock, Smith, Steele, Farrington and Brown

9.15 (Sitting as the Lake County Housing Commission, Board of Directors) - Consideration of Approval of Form HUD 50077-Cr: Civil Rights Certification.

Resident Advisory Board Chair Deborah Figueroa joined the Board. Interim Director of Social Services Kathy Maes presented the item to the Board. Housing Manager Edgar Perez and Housing Program Coordinator Jill Wicks were also present.

Chair Brown asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Chair Figueroa, and by vote of the Board, approved the Letter to the United States Department of Housing and Urban Development (HUD) Requesting a Dialogue be Opened between the County of Lake and HUD to Discuss the Availability of Additional Section 8 Vouchers. The motion carried by the follow vote:

Ayes - Directors: 6 - Figueroa, Comstock, Smith, Steele, Farrington and Brown

9.16 (Sitting as the Lake County Watershed Protection District, Board of Directors) - Consideration of Property Management Guidelines for the Middle Creek Damage Reduction and Ecosystem Restoration Project.

Water Resources Director Scott DeLeon presented the item to the Board.

Chair Brown asked if anyone present wished to speak and the following people spoke: Chuck Lamb, Tom Nixon and Holly Harris. No one else wished to speak and the public input portion of this item was closed.

On motion of Director Steele, and by vote of the Board, approved the Property Management Guidelines for the Middle Creek Damage Reduction and Ecosystem Restoration Project. The motion carried by the following vote:

Ayes - Directors: 5 - Comstock, Smith, Steele, Farrington and Brown

10. Closed Session

Chair Brown announced that the Board would now go into Closed Session for the reasons stated on the agenda.

10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, M. Perry, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA

10.2 (Carried over from March 22 and March 15, 2016) - Employee Disciplinary Appeal (EDA-16-01), Pursuant to Gov. Code Sec. 54957

10.3 Personnel: Appointment of Interim Director of Public Services (Gov. Code Sec. 54957)

**10.4 Public Employee Evaluations
Title: Animal Care & Control Director**

The Board reconvened into Regular Session at 2:34 p.m. having taken no action.

11. Adjournment

There being no further business, the Board adjourned at 2:34 p.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors